

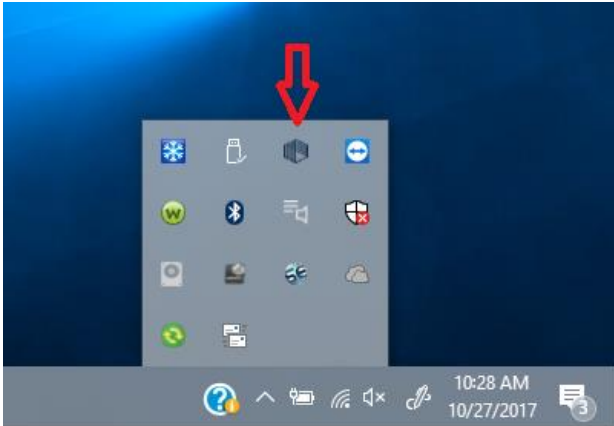
# Data Protection International

## Placing a Service Ticket

**Welcome to DPI's Secure Managed Service.**  
**To place a service ticket, please follow the steps below.**

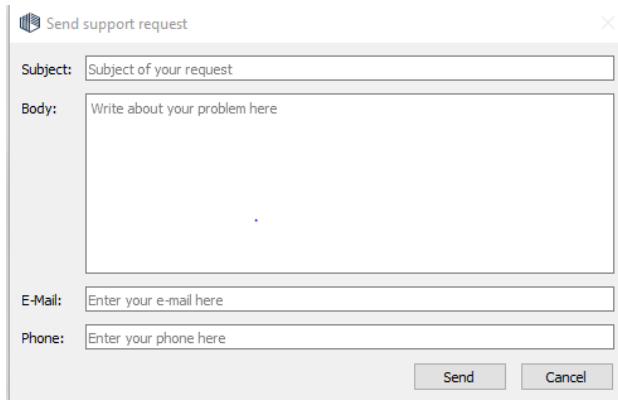
**From the computer having the issue(s):**

- 1. In the tray or taskbar click on the DPI icon**



- 2. Then choose "Help Request form"**

- 3. Fill out the form and click send.**

A screenshot of a 'Send support request' dialog box. The dialog has a title bar with the DPI logo and a close button. It contains four input fields: 'Subject' with the placeholder text 'Subject of your request', 'Body' with the placeholder text 'Write about your problem here', 'E-Mail' with the placeholder text 'Enter your e-mail here', and 'Phone' with the placeholder text 'Enter your phone here'. At the bottom right, there are two buttons: 'Send' and 'Cancel'.

**If you are unable to place a service ticket from the affected PC, please call us toll-free at (877)353-8348 to report your issue.**

**Thank you for partnering with DPI!**

**Sincerely,**

**The DPI Team**

